

Clinical Case Manager

Driven by the fundamental belief that everyone who works hard deserves the opportunity to succeed, Opportunity Junction's mission is, "to help motivated Contra Costa County job seekers develop the skills and confidence to launch careers that lead to financial security." Since launching as a single job training and placement program in 2000, Opportunity Junction, headquartered in Antioch, has grown into a \$3 million organization providing training, mentoring, placement support and inspiration to struggling job seekers throughout Contra Costa.

Opportunity Junction's programs include administrative careers training, healthcare career pathways, career counseling, and placement assistance. Opportunity Junction has received a score of 100 on Charity Navigator, reflecting the strength of the programs and the integrity and transparency of their operations.

About the Role:

We are seeking a Licensed Mental Health Clinician to join our team as the Clinical Case Manager who will provide direct services to participants and support staff in mental health and wellness programming.

The Clinical Case Manager will be responsible for providing mental health services to our program participants, supporting staff training, and facilitating consultation. The ideal candidate will have a strong background in trauma-informed care and be able to provide individual and group counseling to our highest-need program participants. The clinician will conduct mental health screeners and assessments, provide direct services and referrals, serve as a consultant to case managers and career counselors, develop workshops on relevant topics for participants, and participate in the continuing development of the training programs. The clinician will also be expected to provide training for staff on mental health and wellness topics and/or develop workshops on relevant topics. This position offers the opportunity to work as part of a cross-organizational team and to witness the growth of clients both personally and professionally. It also offers the possibility to be creative in developing program elements to address the mental health issues faced by participants.

Responsibilities (Percent Effort):

- Participant Wellness (60%)
 - Program-wide Services (45%)
 - Develop wide-spread interventions that benefit all participants
 - Provide two-three group training experiences per cohort that highlight relevant issues/mental health concerns that may arise during participation in the program (ex: boundaries, wellness, anxiety/test taking strategies)
 - Conduct mental health screenings and assessments
 - Establish supports for participants who may need extra support, but do not require individual treatment (ex: such as resources to improve self-care, handouts, reading suggestions, etc.)

- Individual Services (15%)
 - Assist program participants in crisis in navigating social services, healthcare, and other resources
 - Provide clinical case management services to program participants, including goal setting and career guidance
 - Provide crisis intervention services as needed
 - Maintain accurate and up-to-date case notes and client records in an online database
- Consultation and Professional Development (40%)
 - Work collaboratively with other staff to provide holistic support to participants
 - Coordinate care with external mental health providers and community resources
 - Participate in trainings and weekly staff meetings
 - Facilitate Care Team Meetings for each program team
 - Create and conduct trainings/workshops/webinars for staff and participants on topics related to mental health

Necessary Competencies:

- Cross-cultural sensitivity: Ability to work with people from diverse cultural and socioeconomic backgrounds while demonstrating awareness, sensitivity and empathy.
- Relationship building: Ability to utilize effective interpersonal skills to establish relationships with participants who may have trust issues. Must be able to motivate, support, and set appropriate boundaries.
- Communication: Ability to effectively communicate a message particular to an audience including the ability to deliver curriculum and deal with group dynamics.
- Initiative/vision: Ability to proactively create new services, or new curriculum for participants and case managers and follow through on new ideas. Willingness to think outside the box.
- Teamwork: Ability to work independently and as part of the team.
- Professional Judgment: Ability to exercise good judgment clinically, legally, and ethically.

Required Qualifications:

- LMFT, LCSW, or Licensed Psychologist (Ph.D./Psy.D.) in the State of California
- 3+ years of clinical experience
- 1+ years providing consultation and/or supervision
- Familiar with trauma theory, substance abuse issues, and stress management techniques

Preferred Qualifications:

- Training experience in various mental health concepts such as trauma-informed care, crisis intervention, wellness, and reflective practice
- Knowledge of community resources and social services in Contra Costa County
- Experience working with diverse populations, including low-income individuals and people with disabilities

Opportunity Junction is an equal opportunity employer and welcomes applicants from all backgrounds. If you are passionate about mental health and social justice, and want to make a difference in the lives of low-income individuals, we encourage you to apply. Pay range \$75,000-\$90,000 depending on experience and match to qualifications.

Instructions for Applying:

- Applications will be accepted by email only, addressed to Melinda Johnson (Melinda@opportunityjunction.org).
- Use the subject line Clinical Case Manager.
- Please include only a short introductory email and attach your resume and a cover letter that demonstrates your interest in this position.