

# NEW YEAR, BETTER CAREER!

*Classes taught via Zoom!*



## ADMINISTRATIVE CAREERS TRAINING

**FIND A CAREER IN AN OFFICE ENVIRONMENT AT NO COST TO YOU!**

- 12 weeks computer & life skills training
- 4 month paid internship
- Career guidance
- Job placement assistance
- Laptops and books are provided
- Must be a Contra Costa resident

**Orientation Session Date**  
*(online, via Zoom)*

**10AM on Jan. 18th (Tues)**  
**OR Jan. 24th (Mon)**

**3PM on Jan. 12th (Wed), Jan. 19th (Wed)**  
**OR Jan. 24th (Mon)**

***WDBCCC WIOA Title 1 financially assisted programs or activities are an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities.***

Government partners include the CDBG Programs of the City of Antioch, City of Pittsburg, and Contra Costa County; the Contra Costa County CSBG Program, and Contra Costa's Employment and Human Services Department